

**Company name:** Atlas Public Schools  
**Report name:** Credit card register  
**Location:** 6905--Atlas Public Schools  
**From:** 12/1/24  
**To:** 12/31/24

Account	Date	Vendor or payee	Description	Charges	Payments / Credits	Balance
Ramp Card - Visa -						
	12/1/24		Beginning balance:			15,345.47
	12/1/24	Indeed	Genevieve Backer - Team Member Recruitment	295.18		15,640.65
	12/2/24	Adobe	Colby Heckendorn - Technology Subscription	19.99		15,660.64
	12/2/24	Target	Katie O'Sullivan - Thank you gift cards for each employee	1,700.00		17,360.64
	12/2/24	USPS	Katie O'Sullivan - Postage Expense	56.00		17,416.64
	12/2/24	First Student Inc.	Michael Jonagan - Transportation Expense - 1st Grade Field Trip to MADE 12/4/24	717.10		18,133.74
	12/2/24	Staples	Jeff Hood - Office Supplies - Copy Paper	331.92		18,465.66
	12/2/24	First Student Inc.	Michael Jonagan - Transportation Expense - 1st Grade Field Trip to MADE 12/3/24	712.45		19,178.11
	12/2/24	Amazon	Rosalind Hollins-Lewis - Classroom Supplies	54.70		19,232.81
	12/3/24	Park @ 420	Jeff Hood - Building Maintenance - Snow plowing and salting of parking lot	250.00		19,482.81
	12/4/24	Amazon	Heather Fitzsimmons - Special Education Supplies	23.73		19,506.54
	12/4/24	Amazon	Hannah Stout - CKLA Supplies	45.64		19,552.18
	12/4/24	Cintas	Jeff Hood - Building Cleaning and Maintenance Supplies	294.96		19,847.14
	12/4/24	Amazon	Jeff Hood - Cleaning Supplies - vacuum cleaner & accessories for 2nd floor	313.65		20,160.79
	12/5/24	Amazon	Hannah Stout - CKLA Supplies	19.98		20,180.77
	12/5/24	Schnucks Downtown	Oliver Clark - Student Recruitment	31.89		20,212.66
	12/5/24	Amazon	Rosalind Hollins-Lewis - Classroom Supplies	18.99		20,231.65
	12/5/24	Amazon	Rosalind Hollins-Lewis - Classroom Supplies	17.99		20,249.64
	12/5/24	Amazon	Katie O'Sullivan - Classroom Supplies	188.54		20,438.18
	12/5/24	Amazon	Jeff Hood - Nursing Supplies	99.66		20,537.84
	12/5/24	Amazon	Jeff Hood - Nursing Supplies	10.90		20,548.74
	12/5/24	Staples	Jeff Hood - Cleaning Supplies	654.28		21,203.02
	12/5/24	Union Station Garage	Jenny Humphrey - Parking for Social Work Intern	7.00		21,210.02
	12/6/24	IKEA	Andrew Moore - Front office furniture	436.03		21,646.05
	12/6/24	Surety	Colby Heckendorn - Fidelity Bond Premiums for Board Treasurer	100.00		21,746.05
	12/8/24	AT&T	Colby Heckendorn - Three Cell Phone Lines	252.91		21,998.96
	12/8/24	Amazon	Jeff Hood - Nursing Supplies	35.84		22,034.80
	12/8/24	Amazon	Katie O'Sullivan - Classroom Supplies	18.95		22,053.75
	12/8/24	Busboys and Poets	Hannah Stout - Food Expense: Conference in DC	129.04		22,182.79
	12/8/24	Amazon	Katie O'Sullivan - School Works Grant	90.98		22,273.77
	12/9/24	Staples	Jeff Hood - Classroom Supplies - copy paper	331.92		22,605.69
	12/9/24	Amazon	Colby Heckendorn - Classroom Supplies	44.48		22,650.17
	12/10/24	Staples	Jeff Hood - Building Supplies	28.68		22,678.85
	12/10/24	OpenAI	Colby Heckendorn - ChatGPT Plus Technology monthly subscription	20.00		22,698.85
	12/10/24	Courtyard by Marriott	Hannah Stout - Food Expense: Conference in DC	11.25		22,710.10
	12/10/24	Reservoir	Tierrus Tucker - Food Expense - Conference in DC	142.44		22,852.54
	12/10/24	Courtyard by Marriott	Tierrus Tucker - Food Expense: Conference in DC	57.25		22,909.79
	12/10/24	Minuteman Press	Katie O'Sullivan - School Recruitment Marketing Materials	198.49		23,108.28
	12/11/24	Amazon	Andrew Moore - Classroom Supplies	281.95		23,390.23
	12/11/24	Amazon	Katie O'Sullivan - Kindergarten Readiness Kits	49.61		23,439.84
	12/12/24	National Council of Teachers of Mathematics	Erin Heckendorn - NCTM Conference Registration - Erin Heckendorn	399.00		23,838.84
	12/12/24	Amazon	Andrew Moore - Tech supplies	181.32		24,020.16
	12/12/24	National Council of Teachers of Mathematics	Erin Heckendorn - NCTM Conference Registration - Dorie Ranheim	299.00		24,319.16
	12/12/24	First Student Inc.	Michael Jonagan - Refund due to late bus arrival		250.00	24,069.16
	12/13/24	Staples	Jeff Hood - Building Supplies	51.82		24,120.98
	12/13/24	Amazon	Jeff Hood - Building Supplies - space heaters	126.95		24,247.93
	12/13/24	Ricoh	Jeff Hood - Classroom Supplies - Copier staples	57.40		24,305.33
	12/13/24	Schnucks Lindell	Oliver Clark - Student Recruitment	42.51		24,347.84
	12/13/24	1910 fresh	Colby Heckendorn - Food Expense - Working Lunch for ILT	63.15		24,410.99
	12/13/24	Amazon	Hannah Stout - ELA Supplies	29.70		24,440.69
	12/13/24	Vimeo	Katie O'Sullivan - Video platform subscription	144.00		24,584.69

	12/14/24	Dynavox Systems Lc	Heather Fitzsimmons - Technology Subscription - Special Education	99.00		24,683.69
	12/14/24	Amazon	Colby Heckendorn - Preschool Supplies	219.92		24,903.61
	12/14/24	Amazon	Colby Heckendorn - Classroom Supplies	34.59		24,938.20
	12/14/24	Staples	Jeff Hood - Building Cleaning Supplies	20.46		24,958.66
	12/14/24	Amazon	Colby Heckendorn - Student Headphones - CSP	397.50		25,356.16
	12/14/24	Amazon	Hannah Stout - ELA Supplies	45.39		25,401.55
	12/15/24	Amazon	Kristine Terrance - Classroom Supplies - Cardstock	28.04		25,429.59
	12/15/24	Amazon	Colby Heckendorn - Student Headphones - CSP	522.26		25,951.85
	12/15/24	Amazon	Jenny Humphrey - Classroom Supplies	153.78		26,105.63
	12/16/24	The Rome Group	Genevieve Backer - Team Member Recruitment	150.00		26,255.63
	12/16/24	Amazon	Jeff Hood - Dynasty Hardware Door Closer	98.95		26,354.58
	12/16/24	Northwest Coffee Roasting	Demetrius Upchurch - Team Member Recruitment	20.45		26,375.03
	12/16/24	The Pioneer Bakery Cafe	Katie O'Sullivan - Food Expense - Staff Appreciation	151.04		26,526.07
	12/16/24	Sam's Club	Kristine Terrance - Food for Atlas Honors and staff holiday celebration	167.60		26,693.67
	12/16/24	Amazon	Jenny Humphrey - Classroom Supplies	178.51		26,872.18
	12/17/24	QuikTrip	Heather Fitzsimmons - Gas Cards - Transportation Expense - Students in Transition	414.00		27,286.18
	12/17/24	Canva	Demetrius Upchurch - Canva Pro Monthly Subscription	15.00		27,301.18
	12/17/24	Schnucks Maplewood	Oliver Clark - Food Expense - Community Engagement at Family Council Meeting	20.68		27,321.86
	12/17/24	Ramp	12/17/24 Credit Card Statement Payment		25,444.45	1,877.41
	12/18/24	Rottler Pest Solutions	Jeff Hood - Monthly pest control service	85.00		1,962.41
	12/18/24	Amazon	Andrew Moore - Classroom Supplies	33.98		1,996.39
	12/19/24	Cintas	Jeff Hood - Building Cleaning Supplies	147.48		2,143.87
	12/20/24	Ray's	Genevieve Backer - Food Expense - Teacher Appreciation	519.68		2,663.55
	12/20/24	Aspen Waste Systems	Colby Heckendorn - Monthly Waste Management Services	798.59		3,462.14
	12/20/24	QuikTrip	Genevieve Backer - Teacher Appreciation	45.00		3,507.14
	12/20/24	Staples	Jeff Hood - Building Supplies	912.38		4,419.52
	12/20/24	Eventbrite	Demetrius Upchurch - Conference registration for educators	1,611.66		6,031.18
	12/22/24	Rosalita's Cantina	Katie O'Sullivan - Food Expense - Staff Appreciation	1,263.36		7,294.54
	12/22/24	Amazon	Jeff Hood - Building Supplies	9.99		7,304.53
	12/22/24	DRI	Colby Heckendorn - Technology Subscription	29.00		7,333.53
	12/22/24	DRI	Colby Heckendorn - Technology Subscription	20.00		7,353.53
	12/23/24	Indeed	Demetrius Upchurch - Team Member Recruitment	500.42		7,853.95
	12/24/24	Office Depot	Colby Heckendorn - Front Office Supplies	51.33		7,905.28
	12/25/24	Amazon	Colby Heckendorn - Classroom Supplies - Books	34.95		7,940.23
	12/28/24	Fax.Plus	Jeff Hood - Monthly Subscription - Fax Service	8.99		7,949.22
	12/28/24	Indeed	Genevieve Backer - Team Member Recruitment	500.91		8,450.13
	12/29/24	BambooHR	Genevieve Backer - Technology Subscription - HR Platform	688.78		9,138.91
	12/29/24	Adobe	Kristine Terrance - Technology Subscription	19.99		9,158.90
	12/30/24	Teach Like a Champion	Hannah Stout - Classroom culture/professional learning	375.00		9,533.90
	12/31/24	Bode Nashville	Colby Heckendorn - Conference Accommodation Expense - DCSC Annual Convening	866.47		10,400.37
	12/31/24	Bode Nashville	Colby Heckendorn - Conference Accommodation Expense - DCSC Annual Convening	416.20		10,816.57
	12/31/24	Amazon	Jenny Humphrey - Classroom Supplies	40.29		10,856.86
	12/31/24	Bode Nashville	Colby Heckendorn - Conference Accommodation Expense - DCSC Annual Convening	416.20		11,273.06
				<b>21,622.04</b>	<b>25,694.45</b>	<b>11,273.06</b>